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www.sun-nurses.sk.ca

Healthy Members, Healthy Union, Healthy Communities

Memorandum

TO: SUN Local Presidents
SUN District Council Chairpersons
SUN Committee Members
SUN Board of Directors

FROM: Janelle Ruhr, Office Assistant

DATE: February 5, 2018

SUBJECT: GENERAL MAIL OUT



1. Memo from SUN Board of Directors re: Notice of Annual Meeting
2. Memo from CB&R Committee re: Amendments and Resolutions Package
3. Memo from SUN Nominations Committee re: Ticket of Nominations
4. Request for Donations from Annual Meeting Planning Committee



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Memorandum

TO: SUN Local Presidents
SUN District Council Chairpersons
SUN Committees

FROM: SUN Board of Directors

DATE: February 5, 2018

SUBJECT: Notice of Annual Meeting

The SUN Annual Meeting will be held on April 25 and 26 in Moose Jaw at Mosaic Place.

Attached is the tentative agenda for this meeting.



Agenda – 44th SUN Annual Meeting

April 25-26, 2018 – Mosaic Place, Moose Jaw

AGENDA NOTES:

- Membership Policy 012-M-2007 – Business and banquet rooms at all SUN functions/meetings shall be maintained as smoke free and fragrance free environments.
- Bylaw 3.02 – A tentative agenda for the Annual Meeting will be printed in the Annual Meeting issue of SUNSpots. A final agenda, if different than the tentative agenda, shall be available at the Annual Meeting prior to the vote on adoption of the agenda.
- Urgent Resolutions can be submitted until 1300 hours, April 25, 2018.

Wednesday, April 25, 2018 – Business Day

- 0730 – 0900 Annual Meeting Registration
- 0815 – 0845 Constitution, Bylaws and Resolutions Committee - New Delegate Orientation
- 0900 Call to Order
O Canada Video
Announcements
Greetings from Host City
Appointment of Credentials Committee and Scrutineers
Introductions: Board of Directors, Planning Committee, Guests, Parliamentarian
- Credentials Committee Report
Approval of Agenda
Approval of Minutes
Disposition of 2017 Resolutions
- President's Address
- First Vice President's Report
Auditor's Report
- Lifetime Membership Presentation
- Nominations Committee – Elections Announcement
- 1000 Refreshment Break
- 1030 TBA
- 1200 Lunch (provided)
- 1300 Committee Reports:
Constitution, Bylaws and Resolutions Committee
Program Committee
Nominations Committee
- Constitution, Bylaws and Resolutions – CB&R Committee
- Candle lighting in recognition of members who have lost their lives over the past year
- 1430 Refreshment Break

1500 Constitution, Bylaws and Resolutions – CB&R Committee
Nominations Committee – Deadline for Nominations Forms

1600 Adjournment

Thursday, April 26, 2018 – Business Day

0830 – 0900 Annual Meeting Registration

0900 Call to Order
Announcements

Larry Hubich, SFL President
Credentials Committee Report

Linda Silas, CFNU President

1000 Refreshment Break

1030 Directors Report

1100 Nominations Committee – Elections

1200 Lunch (provided)

1300 Membership Survey Results
Public Survey Results

TBA

1415 Refreshment Break

1430 New Business

Unfinished Business

Announcement of 2019 Annual Meeting Date and Location

Election results – Nominations Committee
Introduction of Board of Directors – Nominations Committee

President's Address

Adjournment



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Healthy Members, Healthy Union, Healthy Communities

Memorandum

TO: All SUN Local Presidents
All SUN District Council Chairpersons
All SUN Committee Members
SUN Board of Directors

FROM: Constitution, Bylaws & Resolutions Committee

DATE: February 5, 2018

SUBJECT: AMENDMENTS AND RESOLUTIONS PACKAGE

Enclosed is your copy of the proposed amendments and resolutions to be voted on at the 2018 Annual Meeting. You will find spaces between the amendments so that you can make changes or take notes at the meeting.

Please ensure you bring this copy with you to the meeting, as well as your copies of the Constitution, Bylaws and Policies. Also bring your copy of the Annual Meeting issue of SUNSpots.

Proposed Bylaw Amendments

1. Amend Bylaw 1.07 to reflect actual process at Bargaining Conference.

If amended:

- 1.07 Bargaining Conference means a meeting convened for the purpose of conveying information on and ratification of bargaining ~~proposals~~ **principles** presented by the negotiations committee. At the first opportunity, the agenda of the conference will include a standing motion to accept the ~~proposal~~ **principles** package.

Constitution, Bylaws & Resolutions Committee

2. Amend Bylaw 5.05.3 by moving x) to 5.05.2 xiii) and renumber accordingly.

If amended:

First Vice-President

5.05.2 The First Vice-President shall:

- xii) Be the Chairperson of the Finance Committee.
- xiii) Orientate and oversee the scrutineers at General Meetings of the union.
- xiv) Be a Vice President to the Executive Council of the Saskatchewan Federation of Labour.

Rationale – to reflect current practice

Constitution, Bylaws & Resolutions Committee

3. Amend Local Bylaws Prototype 5.02 by adding as new:

- vi) The current Local Executive shall choose a member(s) in good standing to be the Returning Officer and Scrutineer(s) if running single and/or multiple polls.
- vii) The Local Returning Officer/Scrutineer(s) must not be a candidate in the ongoing elections.
- viii) The current Local Executive will pick the Returning Officer and Scrutineer(s) prior to the voting process occurring.
- ix) All voting shall be by secret ballot with a voting booth to ensure privacy.
- x) Polling stations should be in a neutral site accessible by members and the Local Returning Officer and Scrutineer(s) shall run the polls.
- xi) The current Local Executive will provide a current list of SUN members to the individuals sitting at the polls.
- xii) Voting members need to produce their SUN card or a valid government picture ID. No proxy votes are allowed.
- xiii) Once members have voted they must exit the polling station.
- xiv) The Returning Officer and Scrutineer(s) shall be responsible for counting of ballots immediately after all polls are closed.
- xv) All ballot boxes for advance polls must be sealed and signed until all polls are closed and then included in the counting of ballots.
- xvi) The Returning Officer shall notify the local and SUN Provincial of the results of the election in writing to maintain confidentiality of the election process.
- xvii) After conclusion of the election process, all ballots must be kept in a secure location and boxes must be sealed and signed. All ballots shall be destroyed after one year.
- xviii) If the results of the election are contested, notice of same shall be sent to the Executive Director who will cause an impartial recount of ballots and will advise the local of the results of that recount.

Constitution, Bylaws & Resolutions Committee

4. Amend Bylaw 8.02 by deleting “in which the member has worked”.

If amended:

8.02 Every Local shall establish a Local dues structure of at least five dollars (\$5.00) per member per month ~~in which the member has worked~~ in addition to the Union dues which are determined from time to time by the membership.

Rationale – Members receive representation from their Locals. A Local's monetary policy may include a paid education day, education opportunities, and/or meal with meeting, etc. Therefore, be it resolved that all members shall pay the local monthly dues.

Pat Smith, Local 126 and Lorraine Wilson, Local 151

Proposed Policy Amendments

5. That 021-M-2007 (Local or District Briefs) be amended by including that SUN Provincial approval be applied to Local or SDC educationals.

SUN Board of Directors

6. That 023-M-2007 (Nominations-Elections) be amended to clarify what information be provided at Annual Meeting in the announcement of election results.

SUN Board of Directors

7. That 026-M-2007 (Reimbursement for Educational Events) be amended by including process of selection to be by random draw.

SUN Board of Directors

8. That 029-M-2007 (Life and Honourary Memberships and Allied Personnel) be amended by removing Honourary Memberships; and further be amended by moving reference to student's eligibility for expense reimbursement at General Meetings of the Union to 038-M-2007.

SUN Board of Directors

Proposed Business Resolutions

9. On-line Constitution, Bylaws and Resolutions Forms – That the Constitution, Bylaws and Resolutions Committee desires to increase member engagement and accessibility to all related forms.

Rationale – SUN to investigate the creation of on-line forms and implement as and when the appropriate measures/resources are in place.

Constitution, Bylaws & Resolutions Committee



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Healthy Members, Healthy Union, Healthy Communities

Memorandum

TO: Tracy Zambory, SUN President
SUN Local Presidents
SUN District Council Chairpersons

FROM: SUN Nominations Committee

DATE: January 29, 2018

SUBJECT: TICKET OF NOMINATIONS

In accordance with Bylaw 4.10, the following names were submitted to the Nominations Committee for the 2018 Annual Meeting.

BOARD OF DIRECTORS

1. First Vice-President - to be elected for a two (2) year term

Denise Dick **ACCLAMATION**
Local 68, Dr. F. H. Wigmore Regional Hospital, Moose Jaw, Moose Jaw & Thunder
Creek District

2. Regional Representative, Region #2 - to be elected for a two (2) year term

Darcy McIntyre **ACCLAMATION**
Local 259, Saskatchewan Hospital & Battlefords Mental Health Centre, North
Battleford, Battlefords District

3. Regional Representative, Region #4 - to be elected for a two (2) year term

Maureen Arseneau **ACCLAMATION**
Local 68, Dr. F. H. Wigmore Regional Hospital, Moose Jaw, Moose Jaw & Thunder
Creek District

**4. Regional Representative, Region #6 - to be elected for a two (2) year term
(one to be elected)**

Lynne Eikel
Local 141, Saskatoon Home Care, Family Health Services, Saskatoon District

Pat F. Smith
Local 126, Porteous Lodge, Saskatoon, Saskatoon District

...continued

- 5. Regional Representative, Region #7 - to be elected for a one (1) year term to fill the current vacated position.**

To be elected at Annual Meeting

- 6. Base Hospital Representative, Regina - to be elected for a two (2) year term**

Laurette Pachal

ACCLAMATION

Local 106, Regina General Hospital, Regina, Regina District

- 7. Base Hospital Representative, Saskatoon - to be elected for a two (2) year term**

Mark Henderson

ACCLAMATION

Local 75, Royal University Hospital, Saskatoon, Saskatoon District

Ballots will be mailed to applicable SUN members by February 16, 2018 (Bylaw 4.12)

Ballots must be received at the Regina SUN office by 1630 hours, April 13, 2018 (Bylaw 4.13)

Request for Donations

The 2018 Annual Meeting Planning Committee is sparking up a fun, energy filled night!

Leather + ponytails + greased up hair + 50s style music = FUN! FUN! FUN!

Join us at the Annual Meeting Banquet on Wednesday, April 25.

Greased Lightning

The Committee is asking for your help with donations of door prizes, raffle items for the Banquet and/or *financial contributions.



Financial contributions can be forwarded to:

NOTE: Cheques payable to:
2018 Annual Meeting Planning Committee

c/o Jaime Heisler
203-221 Main St S
Moose Jaw SK S6H 2R4

Raffle items and/or door prizes can be mailed/
delivered to:

Annual Meeting Planning Committee
c/o Saskatchewan Union of Nurses
2330 2nd Ave
Regina SK S4R 1A6

