

<b>Policy Number</b>	004-B-2007
<b>Policy Group</b>	Board of Directors
<b>Policy Name</b>	Strategic Planning
<b>Date of Origin</b>	September 2007
<b>Date Amended</b>	September 2014, May 2016
<b>Date Reviewed</b>	November 2013, October 2015

**PURPOSE** To establish clear direction for the union.

**SCOPE** Board of Directors

**POLICY STATEMENT** SUN believes a proactive plan is required to meet the changing issues and trends within the membership and the health care system.

**PROCEDURE** The following process shall be utilized by the Board of Directors to provide leadership:

- a) The Board shall have an annual planning session and develop a draft strategic plan.
- b) The draft strategic plan will be reviewed and approved by the Board at their June Board meeting.
- c) The Board shall meet with the SUN District Council chairs to communicate the strategic directions. The strategic plan is circulated to all SUN District Councils and Locals.
- d) The strategic plan is referred to the Executive Director for the development of a draft operational plan which is then forwarded to the Board for approval.
- e) Following approval of the draft operational plan by the Board, the Executive Director initiates development of a draft budget. This draft budget is forwarded to the Finance Committee for review and recommendation for approval.
- f) The Board reviews and approves the draft budget to ensure it meets the goals and objectives, taking into consideration the financial resources of the Union.