

Policy Number	027-M-2007
Policy Group	Membership
Policy Name	Office Personnel
Date of Origin	June 2007
Date Amended	
Date Reviewed	October 2011, November 2013, September 2014

PURPOSE To ensure office personnel are expressly employed to meet the overall needs of SUN's membership.

SCOPE Members, SUN Locals, SUN District Councils, SUN Committees, SUN Board of Directors

POLICY STATEMENT SUN staff members shall not be required to perform any duty on behalf of Board members, Committee members, Locals or members thereof or other SUN staff which is not specifically related to their duties on behalf of SUN.

The scope of their duties and work priorities are determined by the Directors based on the needs of SUN's membership as determined by the Board of Directors.

As a result, the use of their time by SUN Board of Directors, SUN District Councils, SUN Locals, members and other unions may not be accommodated.