



<b>Policy Number</b>	007-B-2007
<b>Policy Group</b>	Board of Directors
<b>Policy Name</b>	Staff Recognition
<b>Date of Origin</b>	06-2007
<b>Date Amended</b>	09-2008
<b>Date Reviewed</b>	11-2021, 12-2019, 11-2017

**PURPOSE** To acknowledge the dedication of SUN employees.

**SCOPE** Board of Directors

**POLICY STATEMENT** SUN recognizes the importance of acknowledging the hard work and dedication of employees to the organization.

**PROCEDURE** All SUN staff shall be invited to attend a Board of Directors' hosted event annually.

Long term service shall be recognized annually as follows:

- 5 years –\$100
- 10 years –\$200
- 15 years –\$300
- 20 years –\$400
- 25 years –\$500
- 30 years –\$600
- 35 years –\$700
- 40 years –\$800

Eligible staff will receive a generic gift card in the amount of the award they qualify for.