



<b>Policy Number</b>	015-B-2007
<b>Policy Group</b>	Board of Directors
<b>Policy Name</b>	Hiring & Contracts of Out of Scope Employees
<b>Date of Origin</b>	06-2007
<b>Date Amended</b>	09-2014
<b>Date Reviewed</b>	11-2021, 12-2019, 11-2017

**PURPOSE** To establish parameters for hiring out of scope employees.

**SCOPE** Board of Directors

**PROCEDURE**

Prior to beginning a search, the Board of Directors shall approve a framework for the terms and conditions of employment.

The Board of Directors shall approve the process for recruitment and selection.

The Board of Directors shall approve any costs associated with recruitment and selection.

The Executive Committee shall function as the Personnel Committee in accordance with Bylaw 6.02 iii) to undertake the process determined by the Board of Directors.

The Board of Directors shall have final approval of selection.