

Policy Number	001-M-2007
Policy Group	Membership
Policy Name	Database of SUN Membership
Date of Origin	June 2007
Date Amended	
Date Reviewed	November 2013, September 2014, October 2015, November 2016, November 2017, November 2018

PURPOSE To strive for accuracy of SUN database.

SCOPE Members

POLICY STATEMENT SUN recognizes the importance of having one (1) provincial database.

PROCEDURE

To maintain and update SUN's database, the list shall contain the names of all SUN members who have signed a membership card.

The list is updated regularly from the report provided by the Employer as described in the collective agreements for SUN members.

The list is also updated from Local Verification Reports and information provided by members themselves.

The list also contains the facilities/agencies/work locations, status, address, telephone number and email address, if available.