SASKATCHEWAN UNION OF NURSES

Policy Number	003-M-2007
Policy Group	Membership
Policy Name	Independent Assessment Committee Reports
Date of Origin	06-2007
Date Amended	10-2022, 09-2014, 05-2010
Date Reviewed	10-2025, 10-2024, 10-2023

PURPOSE   To identify the procedure to be used for the receipt and release of Independent Assessment Committee (IAC) reports.

SCOPE   Members

POLICY STATEMENT   SUN must inform members of the process for receipt and release of Independent Assessment Committee (IAC) reports.

PROCEDURE

Receipt of Independent Assessment Committee (IAC) Reports

a)   When the IAC report is received, the Executive Administrative Coordinator-Professional Practice shall circulate the report to the Local's Nursing Advisory Committee, Local President, SUN President, Executive Director, Director of Labour Relations, Director of Government Relations and Nurse Practice Officer (NPO).

b)   The Executive Administrative Coordinator-Professional Practice shall write to the Employer to request a meeting with the Local's Nursing Advisory Committee or their designates within 30 days of receipt of the IAC report to review the recommendations, determine which are binding and have the parties articulate their responses to the recommendations.

c)   The Executive Administrative Coordinator-Professional Practice, NPO and members of the Local's Nursing Advisory Committee will attend the meeting with the employer to discuss each recommendation and establish a deadline for the expected date of implementation, keeping in mind a timely implementation of the report.

d)   Where the recommendations are not implemented by the employer within a reasonable time frame, from the receipt of the report, a copy of the report shall be filed with the Minister of Health, if deemed appropriate by the Board of Directors. For greater clarity, where the employer refuses to meet, or implement the recommendations the report will be filed with the Minister of Health forthwith, if deemed appropriate by the Board of Directors.

e)   The President of SUN will request a meeting with the Minister of Health to review the recommendations of the report and inform the Minister of the date, if any, agreed to for its implementation.

f)   The meeting with the Minister of Health shall be attended by the President, Executive Director, Director of Government of Relations, Executive Administrative Coordinator-Professional Practice, NPO, and members of the Local's Nursing Advisory Committee, where possible.

g)   Where the Minister of Health refuses to meet, or refuses to implement or establish a date for the implementation of the report's recommendation, these facts shall be noted and form part of SUN's presentation to the media, if deemed appropriate by the Board of Directors.

h)   After each meeting to discuss the recommendations and their implementation, the Executive Administrative Coordinator-Professional Practice, NPO or President (Provincial and/or Local), as the case may be, shall confirm, in writing, the discussion outlining the Union's and the relevant other parties' positions.

Release of Independent Assessment Committee (IAC) Reports

a)   IAC reports will be filed by SUN with the Chairperson of the Board of Directors governing such employers and will not be released to the media where the recommendations are implemented within the specified deadline.

b)   Where the recommendations are not implemented by the Board of Directors governing such employers within the

specified deadline, a copy of the report will be filed with the Minister of Health and will not be released to the media.

c) Where the recommendations are not implemented by the Minister of Health within the specified deadline, a news conference shall be scheduled and held by SUN to release the contents of the IAC's report to the media.

d) The President is the official spokesperson at the news conference and at any time, to media questions related to nursing advisory/independent assessment concerns.

e) Highlights of IAC issues being referred to the Board of Directors governing such employers and IAC(s) will be communicated to members. Recommendations that have been resolved will also be communicated to members.