

Policy Number	007-M-2007
Policy Group	Membership
Policy Name	Legal Assistance Fund for Professional Associations Referrals
Date of Origin	June 2007
Date Amended	September 2013
Date Reviewed	November 2013, September 2014, October 2015, November 2016, November 2017, November 2018

PURPOSE To provide legal assistance to SUN members who have been referred to their professional association regarding issues and activities arising in the workplace.

SCOPE Members

POLICY STATEMENT Upon proof of referral to and investigation by a professional association, any SUN member in good standing may be eligible for financial assistance.

PROCEDURE

- a) Process to access the Legal Expense Fund – submission of proof to the Director of Labour Relations who will determine:
 - internal assistance, e.g., staff resources, or
 - external legal assistance as determined by SUN.
- b) Financial Assistance
 - Up to \$5000 per member involved in the claim.
 - Reimbursement for legal counsel will be paid upon receipt of the invoice from the lawyer retained by the member.
- c) Maintenance of Fund
 - The fund will be maintained to ensure a balance of \$250,000.
- d) Advisory Committee
 - Executive Committee will act as SUN's Advisory Committee to the Legal Expense Fund.