



Policy Number	020-M-2007
Policy Group	Membership
Policy Name	Member Attendance at Board Meetings
Date of Origin	June 2007
Date Amended	May 2010
Date Reviewed	November 2013, September 2014, October 2015, November 2016, November 2017, November 2018, December 2019, October 2020

PURPOSE To provide members a mechanism for attendance at Board Meetings.

SCOPE Members

POLICY STATEMENT SUN members shall have the opportunity to request attendance at a Board Meeting.

PROCEDURE SUN members wishing to attend or address the SUN Board of Directors shall submit to the President a written request to attend or identifying the issue to be placed on the agenda, at least three (3) weeks in advance of scheduled meeting.

Confirmation to the member shall be provided at least seven (7) days prior to the Board of Directors meeting. Member shall be notified of the Guidelines for Attendance at Board of Directors Meetings.

Guidelines for Attendance at Board of Directors Meeting

- a) Shall be SUN members in good standing.
- b) Shall not have voting privileges.
- c) May participate in discussion.
- d) Expenses incurred by such members will be their own responsibility.
- e) May be excluded by a $\frac{2}{3}$ vote of the Board of Directors from any portion of the meeting that is deemed confidential.



Guidelines for the Chair with Member Attendance at Board Meetings

- a) Board members are notified of the attendance of member(s) including name(s) and local(s) at the start of the meeting, or earlier if possible.
- b) The agenda will be available prior to the meeting, if requested in writing.
- c) The President shall introduce all Board members.
- d) Once all Board members wishing to address the issue have done so (recognizing this does not end the Board's debate) the Chair will ask for comments from the member(s).

APPROVED