

<b>Policy Number</b>	021-M-2007
<b>Policy Group</b>	Membership
<b>Policy Name</b>	Local or District Briefs
<b>Date of Origin</b>	June 2007
<b>Date Amended</b>	May 2016
<b>Date Reviewed</b>	November 2013, September 2014, October 2015, November 2016, November 2017, November 2018

**PURPOSE** To identify the parameters within which SUN Locals and SUN District Councils can write and present briefs to external stakeholders.

**SCOPE** SUN Locals and District Councils

**POLICY STATEMENT** SUN Locals and District Councils have the authority to prepare briefs within the context of the goals, objectives and policies of SUN.

**PROCEDURE** SUN Locals or District Councils are not required to get approval for briefs, but must send copies of briefs to SUN Regina office.

SUN Locals or District Council are required to obtain approval of the President in advance of distribution.