



<b>Policy Number</b>	028-M-2007
<b>Policy Group</b>	Membership
<b>Policy Name</b>	Local Laptop Funding
<b>Date of Origin</b>	June 2007
<b>Date Amended</b>	June 2019, September 2013
<b>Date Reviewed</b>	November 2013, September 2014, October 2015, November 2016, November 2017, November 2018, December 2019, October 2020

**PURPOSE** To provide Locals the opportunity to purchase a laptop.

**SCOPE** Local Executives

**POLICY STATEMENT** To provide assistance, financially through a one-time grant for a laptop, to locals doing the work of the union.

**PROCEDURE** SUN will provide a \$500 grant to Locals towards the one-time only purchase of a laptop computer. Maintenance of the laptop will be the responsibility of the Local and should be built into their yearly budget. Application for funding shall be submitted to the First Vice-President or designate.