



Policy Number	033-M-2007
Policy Group	Membership
Policy Name	Payment When SUN Events Cancelled
Date of Origin	June 2007
Date Amended	
Date Reviewed	November 2013, September 2014, October 2015, November 2016, November 2017, November 2018, December 2019, October 2020

PURPOSE To ensure SUN members do not incur loss of wages or benefits as a result of cancelled meetings.

SCOPE Members

POLICY STATEMENT SUN recognizes its financial responsibility of remuneration to members while on SUN business.

PROCEDURE Upon notice of a cancelled meeting:

- Notify your manager that you are now available for work and attempt to get your shift back or advise that you are available for casual work.
- If you are unable to get your shift back, advise First Vice-President or designate that you are booked off work and eligible for funding from SUN. The member shall complete an expense form.
- The First Vice-President or designate will notify accounting of the cancelled meeting and the members' eligibility for funding.