

<b>Policy Number</b>	042-M-2009
<b>Policy Group</b>	Membership
<b>Policy Name</b>	Expectations of SUN Members at Internal or External Events
<b>Date of Origin</b>	September 2009
<b>Date Amended</b>	May 2016
<b>Date Reviewed</b>	October 2011, November 2013, September 2014, October 2015, November 2016, November 2017, November 2018

**PURPOSE** To identify expectations of SUN members who are funded to attend internal and external events.

**SCOPE** Members

**POLICY STATEMENT** SUN recognizes the importance of funded learning opportunities and the utilization of the union's financial resources.

**PROCEDURE**

In order for SUN members to receive full funding:

1. SUN members are expected to attend all portions of the meeting, workshop, school or convention. If for any reason the member must be absent for a portion of the event, it is the member's responsibility to notify the First Vice-President or designate, or SUN's caucus chairperson. Members are expected to provide notification as soon as possible.
2. SUN members attending funded events are expected to participate in the assigned work.
3. SUN members attending funded events are expected to submit a written self-reflection of the event that was attended to SUN Board of Directors within six (6) weeks.

SUN also encourages SUN members to share the information they have obtained from their learning opportunity with other SUN members in locals or SDC.

