# MEMORANDUM

**TO:** All SUN Members

**FROM:** Constitution, Bylaws and Resolutions Committee

**DATE:** November 15, 2023

**SUBJECT:** Call for Amendments
Call for Resolutions

The SUN 2024 Annual Meeting is scheduled for April 10, 11, 12, and the Constitution, Bylaws and Resolutions Committee, in accordance with Bylaw 6.04 (i), hereby calls for:

(1) Constitutional Amendments

(2) Bylaws Amendments

(3) Policy Resolutions

(4) Position Statements Resolutions

(5) Business Resolutions

Constitutional and bylaws amendments must be submitted on the Amendment Form. A constitutional or bylaw amendment is any proposed change(s) to the current language. Do not repeat the current language on the form but rather submit the proposed wording change(s). One resolution only per form, do not submit more than one resolution on a form.

Resolutions pertaining to policy changes, position statement changes or general business of the union must be submitted on the Resolution Form. One resolution only per form, do not submit more than one resolution on a form.

A policy resolution or position statement resolution should identify the rationale of the proposed change or proposed new item that is being submitted and the intent of the proposed change or proposed new item. One resolution only per form, do not submit more than one resolution on a form.

A general business resolution(s) is any matter affecting the general operations of the Union, its relationship to other organizations (labour, union or otherwise) or government.  On the form, Whereas statements should be used to provide the rationale for the proposed change and the Be It Resolved statement identifies the intent of the proposed change. One resolution only per form, do not submit more than one resolution on a form.

Each form must be signed by two members of the Union and submitted to reach the Regina office no later than:

<p style="text-align:center;color:red;">1600 HOURS, JANUARY 15, 2024</p>

NOTE:    Allow ample time if mailing – consider other means if you have slow mail service. Any forms that are emailed or mailed to the Regina SUN office must be followed up with a phone call (1-800-667-7060) to confirm the forms were received. The originals must also be sent to the Regina SUN office by mail.

## PROPOSED AMENDMENTS RECEIVED AFTER THE DEADLINE CANNOT BE CONSIDERED

Forward forms to:

Mail:    Constitution, Bylaws & Resolutions Committee
c/o Saskatchewan Union of Nurses
2330 2nd Avenue, Regina, SK  S4R 1A6

Email:    cbrcommittee@sun-nurses.sk.ca

The Constitution, Bylaws & Resolutions Committee will issue a report containing the proposed amendments and resolutions, which are to be voted on at the Annual Meeting.

Direction with respect to submission of Resolutions and Constitution/Bylaw amendments is contained in the SUN Constitution Article 7, and Bylaws 3.04 and 6.04.

In addition, the Committee adds these points:

1) Resolutions should be worded in a concise, unambiguous and complete form in order that clear direction may be taken from them.  <u>Include only one idea or direction per Resolution/Amendment</u>.

2) On submitting a Constitutional or Bylaw amendment, where such change has implication elsewhere in the Constitution or Bylaws, the member is responsible to also submit further amendments made necessary by the initial amendment.  The Constitution and Bylaws cannot contain contradictory clauses.

3) In accordance with Membership Policy 014-M-2007, "All Annual Meeting resolutions with a financial component must be accompanied by cost allocation, upon submission."  This financial component is the responsibility of the mover/seconder to provide.

Constitution, Resolutions & Bylaws Committee:

Rachel Hyatt-Hiebert, Chairperson

Candace Lahoda, Committee Member

Mandi Senger, Committee Member

Trudy Derkach, Committee Member

Maureen Arseneau, Board Liaison